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Your Ref.

Our Ref: JW

Date: 23 October 2013

TO ALL MEMBERS OF FAVERSHAM TOWN COUNCIL

Dear Councillor

YOU ARE HEREBY SUMMONED TO ATTEND an Extraordinary Meeting of Faversham Town Council to be held in the Alexander Centre, Faversham, on Monday, 28 October 2013 at **7 p.m.** The following business will be transacted.

Yours sincerely

Jackie Westlake OBE
Town Clerk

The Mayor will allow thirty minutes for Members of the Council to receive questions from registered electors for the Town before the formal meeting starts.

AGENDA

1. Apologies for absence.
2. Declarations of Interest – Members who have an interest to declare must declare the existence and nature of it at the start of the meeting.
3. To receive the minutes of the Faversham Creek Neighbourhood Plan Steering Group meeting held on 15 October and draft site report (copies previously sent).
4. **Private session.**